



HIPAA Compliance Manual

(with CD)

Includes information on every aspect of the Act that a doctor in private practice needs to know to comply with HIPAA. Legal language is translated into plain English. Sample forms, documents, letters and more on CD.

PEN Members: \$219.00 List Price: \$279.00

1. Transactions & Code Sets

2. The Privacy Rule: Learn about the Privacy Rule, Privacy Officer & Contact Person, Uses & Disclosures of PHI, Privacy Policies & Procedures, Sample Privacy Policies & Procedures Manual, Staff Training, Notice of Privacy Practices, Authorization for Uses & Disclosures, Business Associate Agreements

3. Security Standards: Overview, Administrative Procedures, Physical Safeguards, Technical Security Services, Technical Security Mechanisms, Electronic Signatures, HIPAA Security Matrix, Security Assessment / Checklist

4. Identifiers

5. Glossary of Terms

6. Appendix: Response to Patient Revoking Consent, Approval of Request for a Restriction, Denial of Request for a Restriction, Removal of Restriction, Denial of Request for Access - Not Reviewable, Denial of Request for Access - Reviewable, Results of Review, Access to PHI Denied, Approval of Request for Correction of PHI, Denial of Request for Correction of PHI, Rebuttal to Disagreement with Denial of Correction of PHI, Cover Letter with Log of Disclosures, Notice of Suspension of Patient's Right to Log of Disclosures, Outcome of Patient Complaint, Form Letter Informing Patient of 30-Day Extension, Voluntary Consent Form, Log of Disclosures, Complaints about Privacy Practices (patient handout), Employee Statement of Receipt & Compliance, Staff Training Documentation Form, Privacy Training Checklist, Notice of Privacy Practices, Acknowledgement of Receipt of Notice of Privacy Practices, Acknowledgement of Receipt & Consent Form, Authorization Form, PHI History Form, Security Checklist